Attendance:

[David Miall](mailto:dm1306@york.ac.uk)

[Boris Choi](mailto:kyc527@york.ac.uk)

[Sam Perry](mailto:ssp526@york.ac.uk)

[Peter Gillingham](mailto:pg850@york.ac.uk)

[Brandon Stainton-Scarth](mailto:bjss501@york.ac.uk)

Items arising from previous meeting:

Current Items:

* Product explained
  + Func spec has not specified the user directed to
    - It is directed to basically everyone
  + “How to sell to ppl in 15 sec”
    - Need short, attractive hook up point
* Func. Spec.
  + Issue 1 - why here?
    - Text type? Why include?
      * Text has no type - just plain text really?(or ASCII/unicode if that’s what you wanted)
      * Just so to match with the module spec.
    - So import text from word/.txt?
      * Think user centric
        + They don’t really care - xml should do all the work
        + They may import whatever - and no one is going to import a text source file to a presentation software
  + Issue 2 - Clearness
    - Card?
      * Slide if you wanted to call it - name origin from apple old attempt
      * You may move between card and any internal item source
    - Then where is this specified in F.S.?
      * Will be up when we are confident that it’s doable
    - Not good enough - especially for finance need to have confidence on group being able to deliver
    - Extra: Hot pink?
      * F.S. must tell user what can be done with the software specifically
  + Issue 3 - Revision History?
    - Where?
      * Check git repo history - added Tony to repo
    - Not good enough - has to be on the doc itself as well
    - All pdf needs
      * Change table
        + Version ID
        + Change made by?
        + Description

AOB:

Actions Arising:

Regular meetings with Tony?

Meeting next week on finance

There being no further business, the meeting was adjourned at 15:30.